



# GENERAL SERVICES ADMINISTRATION



## AUTHORIZED FEDERAL SUPPLY SCHEDULE

CONTRACT NO. GS-10F-0040W



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**GSA 899 MULTIPLE AWARD SCHEDULE – ENVIRONMENTAL SERVICES  
CONTRACT No. GS-10F-0040W**

**AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LISTS**

**Special Item Nos. (SIN):** 899-1/899-1 RC Environmental Planning Services & Documentation  
899-5/899-5 RC Reclamation, Recycling & Disposal Services  
899-7/899-7 RC Geographic Information Services (GIS)  
899-8/899-8 RC Remediation Services

**Contract Number:** GS-10F-0040W

**Contract Period:** November 12, 2009 – November 11, 2014

**Mailing Address:** 355 Research Parkway, Meriden, CT 06450

**Telephone:** 203-630-1406 / 800-301-3077

**Fax:** 203-630-2615

**Web Site:** [www.blcompanies.com](http://www.blcompanies.com)

**BL Administrator:** Patricia Bilotto  
[pbilotto@blcompanies.com](mailto:pbilotto@blcompanies.com)

**GSA Contracting Officer:** Bounce C. Quarry, Contract Specialist  
253-931-7552  
[bounce.quarry@gsa.gov](mailto:bounce.quarry@gsa.gov)

**Contract Information:**

Maximum Order: \$1,000,000

Minimum Order: \$100

**Business Size:** Large

**Geographic Coverage:** Nationwide

**DUNS Number:** 151055472

**Prices Reflect the Net Price for Services Listed**

**Prompt Payment Terms:** 0% -- Net 30 Days

**Government Purchase  
Cards:** Yes

**Foreign Items:** Not Applicable

**Time of Delivery:** Negotiated between Contractor and Ordering Agency

**Ordering Address:** BL Companies, Inc.  
355 Research Parkway  
Meriden, CT 06450

**Payment by Mail:** BL Companies, Inc.  
P. O. Box 845920  
Boston, MA 02284

**BL COMPANIES, INC.**  
**GSA 899 MULTIPLE AWARD SCHEDULE – ENVIRONMENTAL SERVICES**  
**CONTRACT No. GS-10F-0040W**

Founded in 1986, BL Companies is a multi-discipline firm that delivers integrated environmental, planning, engineering, and architecture services for a wide range of federal, state, municipal and private clients. BL Companies is highly knowledgeable of the technical, regulatory, and programmatic procedures and requirements for the successful completion of environmental projects and programs. Our Project Team includes environmental engineers, geologists, hydrogeologists, environmental scientists, cultural resource specialists, planners, wetland scientists, wildlife biologists, and construction administrators & inspectors, and other specialized scientists and professionals that will be required to perform the range of work required. As an employee-owned company, BL Companies maintains an unsurpassed level of dedication and performance from its employees to successfully complete each project.

**SIN 899-1/899-1 RC: ENVIRONMENTAL CONSULTING SERVICES**

- ❑ NEPA and Planning Documentation
- ❑ Environmental Permitting and Compliance
- ❑ Wetland Delineation and Assessment
- ❑ Wetland Mitigation Planning and Design
- ❑ Threatened and Endangered Species Studies
- ❑ Terrestrial and Aquatic Ecosystem Assessments
- ❑ Archaeological Investigations (Phase I, II and III)
- ❑ Historic Architecture Surveys and Archival Research
- ❑ Tribal Consultation
- ❑ Forest Conservation Plans
- ❑ Environmental Site Inspection and Construction Monitoring
- ❑ ISO 14001 EMS and Compliance Audits
- ❑ Environmental Program Management
- ❑ Hazardous Building Materials Inspections
- ❑ Low Impact Development Planning
- ❑ Expert Testimony
- ❑ Soil and Ground Water Contamination Studies and Site Characterization
- ❑ Soil and Ground Water Remediation Planning and Management
- ❑ Sensitive Receptor Surveys
- ❑ Spill Prevention Control and Countermeasure Plans
- ❑ Hydrogeologic Investigations and Aquifer Mapping/Modeling



### **SIN 899-5/899-5 RC: MATERIALS AND WASTE RECYCLING AND DISPOSAL SERVICES**

- ❑ Management and Oversight of HAZMAT Disposal
- ❑ Management and Oversight of Universal Waste Recycling
- ❑ Management and Oversight of HBMI Disposal
- ❑ Management and Oversight of Construction Debris Recycling and Disposal
- ❑ Management, Recycling, and Disposal of Excess and Surplus Inventory



### **SIN 899-7/899-7 RC: GEOGRAPHIC INFORMATION SYSTEMS (GIS) SERVICES**

- ❑ Environmental Impact Analysis
- ❑ Growth Forecast Modeling
- ❑ Habitat Conservation Plans
- ❑ Mapping, Cartography and Mashups
- ❑ Natural and Cultural Resource Planning
- ❑ Remote Sensing
- ❑ Vegetation Mapping
- ❑ Watershed Mapping and Analysis
- ❑ Aquifer Mapping and Modeling
- ❑ Utilities Planning and Inventory



### **SIN 899-8/899-8 RC: REMEDIATION AND RECLAMATION SERVICES**

- ❑ Excavation, Removal and Disposal of Hazardous Waste
- ❑ Site Characterization, Field Investigation, and Closure
- ❑ Wetland and Floodplain Restoration
- ❑ UST/AST Removal
- ❑ Land and Water Reclamation
- ❑ Soil Vapor Extraction
- ❑ Bio- Venting
- ❑ Ground Water Pump and Treat
- ❑ Dual Phase Vacuum Extraction
- ❑ Remediation and Post-Remediation Monitoring



## BL COMPANIES OFFICE LOCATIONS

**Meriden, CT** (corporate headquarters)  
355 Research Parkway  
Meriden, Connecticut 06450-7100

**Hartford, CT**  
150 Trumbull Street, 6th Floor  
Hartford, CT 06103-2403

**Albany, NY**  
61 Columbia Street, 2nd Floor, Suite 201  
Albany, New York 12210-2736

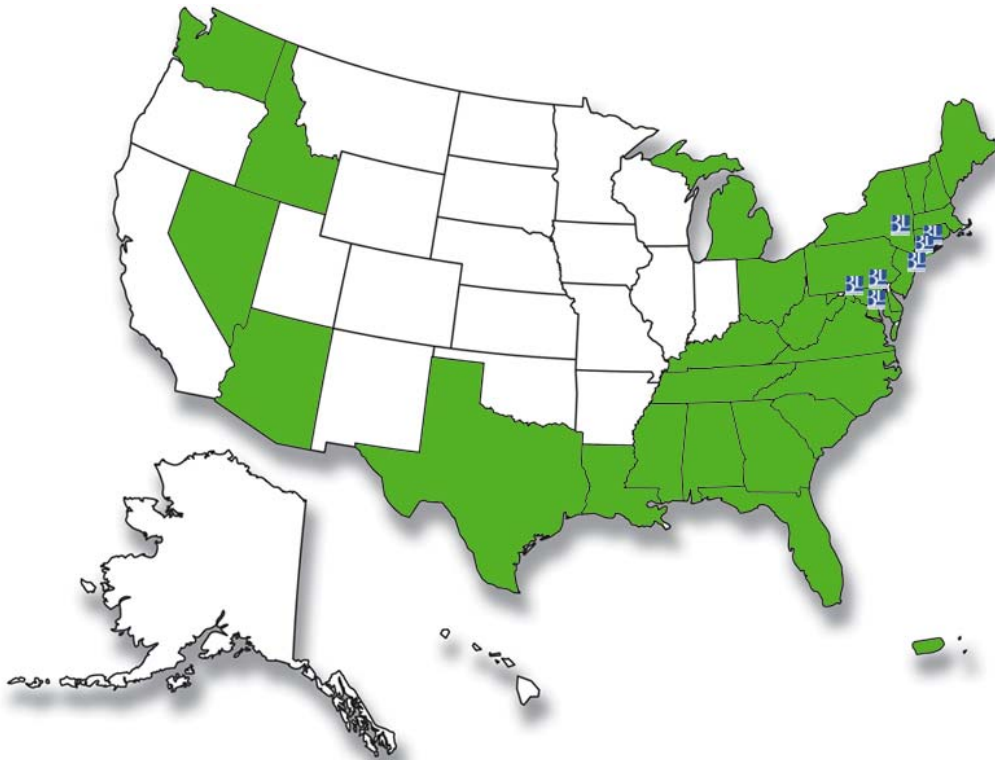
**New York, NY**  
50 West 17th Street, 3rd Floor  
New York, NY 10011-5702

**Baltimore, MD**  
849 International Drive, Suite 215  
Linthicum, Maryland 21090-2228

**Philadelphia, PA**  
1060 First Avenue, Suite 420  
King of Prussia, PA 19406-1336

**Harrisburg, PA**  
One South Market Square  
213 Market Street, 6th Floor  
Harrisburg, Pennsylvania 17101-2141

The following map designates geographic areas BL Companies is currently licensed:



*BL Companies, Inc.*  
*Labor Category Descriptions*

**Principal Environmental Scientist**

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Functional Responsibility: Provides strategic project direction, scoping, QA/QC, and consulting. Oversees, manages and is responsible for the entire project process within this discipline and, if applicable to the project, manages and coordinates with a supporting discipline(s) internal or external to BL which may provide supporting instruments of service toward the project. Internal and external supporting discipline can include architecture services, MEP services, structural services, geotechnical consultants, surveying services, civil engineering services, environmental services, transportation services, landscape architecture services, lighting services, etc. Supporting instruments of services are defined as services that comprise 25% or less of the total design service fee for design services under BL's control. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for small primarily single discipline projects, with 75% or more of the design fee within this discipline.

Minimum/General Experience: Fifteen Years experience in Environmental Science, Geology or related field.

Education: Bachelors Degree in Geology, Hydrogeology, or related Environmental Sciences.

**Senior Project Manager Scientist III**

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Functional Responsibility: Provides high level project management, scoping, QA/QC, and consulting. Oversees, manages and is responsible for the entire project process within this discipline and, if applicable to the project, manages and coordinates with a supporting discipline(s) internal or external to BL which may provide supporting instruments of service toward the project. Internal and external supporting discipline can include architecture services, MEP services, structural services, geotechnical consultants, surveying services, civil engineering services, environmental services, transportation services, landscape architecture services, lighting services, etc. Supporting instruments of services are defined as services that comprise 25% or less of the total design service fee for design services under BL's control. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for small primarily single discipline projects, with 75% or more of the design fee within this discipline. Instructs or oversees, Field Technicians, Staff Scientists, Project Scientists, CADD GIS Operators, CADD GIS Designers and coordinates with other disciplines on production of Project Elements. May be required to conduct evaluations, schedule pay increases and make recommendations on hiring and firing. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws.

Minimum/General Experience: Twelve Years experience in Environmental Science, Geology or related field.

Education: Bachelors Degree in Geology, Hydrogeology, or related Environmental Sciences.

## **Senior Project Manager Scientist II**

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Functional Responsibility: Provides high level project management, scoping, QA/QC, and consulting. Oversees, manages and is responsible for the entire project process within this discipline and, if applicable to the project, manages and coordinates with a supporting discipline(s) internal or external to BL which may provide supporting instruments of service toward the project. Internal and external supporting discipline can include architecture services, MEP services, structural services, geotechnical consultants, surveying services, civil engineering services, environmental services, transportation services, landscape architecture services, lighting services, etc. Supporting instruments of services are defined as services that comprise 25% or less of the total design service fee for design services under BL's control. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for small primarily single discipline projects, with 75% or more of the design fee within this discipline. Develops, manages, and presents testimony at permitting and hearing presentations. Develops and manages relationships with regulatory agencies. Initializes projects assigning phases and tasks. Prepares project management worksheets assigning fees and hours to project tasks. Coordinates with other project managers and principals to manage project overall office workflow and budgets and to meet project deadlines.

Minimum/General Experience: Ten Years experience in Environmental Science, Geology or related field.

Education: Bachelors Degree in Geology, Hydrogeology, or related Environmental Sciences.

## **Senior Project Manager Scientist I**

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Functional Responsibility: Provides project management, scoping, QA/QC, and consulting. Oversees, manages and is responsible for the entire project process within this discipline and, if applicable to the project, manages and coordinates with a supporting discipline(s) internal or external to BL which may provide supporting instruments of service toward the project. Internal and external supporting discipline can include architecture services, MEP services, structural services, geotechnical consultants, surveying services, civil engineering services, environmental services, transportation services, landscape architecture services, lighting services, etc. Supporting instruments of services are defined as services that comprise 25% or less of the total design service fee for design services under BL's control. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for small primarily single discipline projects, with 75% or more of the design fee within this discipline. Ensures licensed professional(s) are actively involved with the project throughout the project process and the professional(s) of record are established at the beginning of a project.

Minimum/General Experience: Eight Years experience in Environmental Science, Geology or related field.

Education: Bachelors Degree in Geology, Hydrogeology, or related Environmental Sciences.

### **Project Manager Scientist III**

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Functional Responsibility: Provides project management, scoping, QA/QC, and consulting. Oversees, manages and is responsible for the entire project process within this discipline and, if applicable to the project, manages and coordinates with a supporting discipline(s) internal or external to BL which may provide supporting instruments of service toward the project. Internal and external supporting discipline can include architecture services, MEP services, structural services, geotechnical consultants, surveying services, civil engineering services, environmental services, transportation services, landscape architecture services, lighting services, etc. Supporting instruments of services are defined as services that comprise 25% or less of the total design service fee for design services under BL's control. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for small primarily single discipline projects, with 75% or more of the design fee within this discipline.

Minimum/General Experience: Eight Years experience in Environmental Science, Geology or related field.

Education: Bachelors Degree in Geology, Hydrogeology, or related Environmental Sciences.

### **Project Manager Scientist II**

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Functional Responsibility: Is responsible for the project process within this discipline and, if applicable to the project, manages and coordinates with a supporting discipline(s) internal or external to BL which may provide supporting instruments of service toward the project. Internal and external supporting discipline can include architecture services, MEP services, structural services, geotechnical consultants, surveying services, civil engineering services, environmental services, transportation services, landscape architecture services, lighting services, etc. Supporting instruments of services are defined as services that comprise 25% or less of the total design service fee for design services under BL's control. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for small primarily single discipline projects, with 75% or more of the design fee within this discipline.

Minimum/General Experience: Six Years experience in Environmental Science, Geology or related field.

Education: Bachelors Degree in Geology, Hydrogeology, or related Environmental Sciences.

## **Project Manager Scientist I**

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**Functional Responsibility:** Provides project management, consulting and general technical assistance. Oversees, manages and is responsible for the entire project process within this discipline and, if applicable to the project, manages and coordinates with a supporting discipline(s) internal or external to BL which may provide supporting instruments of service toward the project. Internal and external supporting discipline can include architecture services, MEP services, structural services, geotechnical consultants, surveying services, civil engineering services, environmental services, transportation services, landscape architecture services, lighting services, etc. Supporting instruments of services are defined as services that comprise 25% or less of the total design service fee for design services under BL's control. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for small primarily single discipline projects, with 75% or more of the design fee within this discipline.

**Minimum/General Experience:** Four Years experience in Environmental Science, Geology or related field.

**Education:** Bachelors Degree in Geology, Hydrogeology, or related Environmental Sciences.

## **Senior Scientist I**

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**Functional Responsibility:** Field investigation, data analysis, and technical writing and general technical assistance. Coordinates and completes fieldwork in support of Phase II environmental investigations. Research, field inspections and report element preparation to support the completion of Phase I environmental assessments.

**Minimum/General Experience:** Six Years experience in Environmental Science, Geology or related field.

**Education:** Bachelors Degree in Geology, Hydrogeology, or related Environmental Sciences.

## **Senior Project Scientist**

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**Functional Responsibility:** Project assessment, and technical writing and general technical assistance. Scopes, completes cost estimates, and coordinates fieldwork in support of environmental investigations. Completes complex project data analysis and prepares project reports. Research, field inspections and report preparation to support the completion of complex Phase II environmental assessments and remediation projects.

**Minimum/ General Experience:** Five years experience in Environmental Science, Geology or related field.

**Education:** Bachelors in Geology, or Hydrogeology or Environmental Science.

## **Project Scientist II**

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Functional Responsibility: Coordinates and completes fieldwork in support of environmental investigations. Completes project data analysis and prepares project reports. Research, field inspections and report preparation to support the completion of Phase I environmental assessments. After completion of the field component of a project, the Project Scientist is expected to tabulate analytical data, discuss the implications with the Project Manager, and begin to prepare the project report. Report preparation will be completed under the supervision of the Project Manager.

Minimum/General Experience: Three years experience in Environmental Science, Geology or related field.

Education: Bachelors in Geology, Hydrogeology or Environmental Science.

## **Project Scientist I**

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Functional Responsibility: Coordinates and completes fieldwork in support of environmental investigations. Completes project data analysis and prepares project reports. Research, field inspections and report preparation to support the completion of Phase I environmental assessments.

Minimum/General Experience: One year experience in Environmental Science, Geology or related field.

Education: Bachelors in Geology, Hydrogeology or Environmental Science.

## **Environmental Technician**

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Functional Responsibility: Completes fieldwork in support of environmental investigations. The implementation of project scope elements of work related to environmental investigations. These scopes may include soil investigations, ground water investigations, soil vapor surveys, Underground Storage Tank (UST) closures, remediation system monitoring and maintenance, asbestos and/or lead paint sampling. Must have knowledge of site geology, soils, and hydrogeology. Completes equipment maintenance and decontamination. Fieldwork completed in conformity with client requirements and contract scope and normal environmental standards under direction of Project Scientist. Conducts field inspections and daily reports, and test pit observations.

Minimum/General Experience: Five Years of Experience Required

Education: 2- or 4-year degree in geology, environmental, or related field.

## **Field Technician**

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Functional Responsibility: Completes fieldwork in support of environmental investigations. The implementation of project scope elements of work related to environmental investigations. These scopes may include soil investigations, ground water investigations, soil vapor surveys, Underground Storage Tank (UST) closures, remediation system monitoring and maintenance, asbestos and/or lead paint sampling. Must have knowledge of site geology, soils, and hydrogeology. Completes equipment maintenance and decontamination. Fieldwork completed in conformity with client requirements and contract scope and normal environmental standards under direction of Project Scientist or Senior Field Scientist. Conducts field inspections and daily reports, and test pit observations.

Minimum/General Experience: One Year of Experience Required

Education: High School Diploma

## **Senior CADD GIS II**

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Functional Responsibility: Performs concept plan preparation, preliminary site plan preparation, rough grading studies, sketch plans and general details in general conformity to zoning or wetland regulations as well as having skills and experience to perform the essential duties and responsibilities.

Minimum/General Experience: Three years minimum related experience as Civil CADD Designer.

Education: High school diploma. One-year certificate from a technical school or college in CADD curriculum.

## **Administrative Assistant II**

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Functional Responsibility: Schedules appointments, gives information to callers, takes dictation, and otherwise relieves officials of clerical work and minor administrative and business detail by performing the following duties: Organizes and maintains file system, and files correspondence and other records. Supports the specific needs of their department.

Minimum/General Experience: Three Years of Experience Required

Education: High School Degree

## **Administrative Assistant I**

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Functional Responsibility: Schedules appointments, gives information to callers, takes dictation, and otherwise relieves officials of clerical work and minor administrative and business detail.

Minimum/General Experience: One Year of Experience Required

Education: High School Degree

## **Principal Engineer**

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**Functional Responsibility:** Regarded as an expert in the field; provides high level strategic project direction, scoping, QA/QC, and technical engineering insight for tasks. Oversees, manages and is responsible for the entire project process within this discipline and, if applicable to the project, manages and coordinates with a supporting discipline(s) internal or external to BL which may provide supporting instruments of service toward the project. Internal and external supporting discipline may include architecture services, MEP services, structural services, geotechnical consultants, surveying services, civil engineering services, environmental services, transportation services, landscape architecture services, lighting services, etc. Supporting instruments of services are defined as services that comprise 25% or less of the total design service fee for design services under BL's control. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for basic to intermediate level primarily single discipline projects, with 75% or more of the design fee within this discipline. Develops scope and price of proposals. Obtains signed contracts from clients. Manages project scope and obtains change orders for additional services when appropriate. Manages client relationship and weekly project costs. Reviews pre-bills and manages holds and write offs. Develops, manages, and presents testimony at permitting and hearing presentations. Develops and manages relationships with regulatory agencies. Initializes projects assigning phases and tasks. Prepares project management worksheets assigning fees and hours to project tasks. Coordinates with other project managers and principals to manage project overall office workflow and budgets and meet project deadlines. Work to maintain positive work environment, production efficiency, and company profitability. Takes the initiative and consults with superiors or complex management and/or technical matters and on matters outside of this Project Managers' skill set. Ensures licensed professional(s) are actively involved with the project throughout the project process and the professional(s) of record are established at the beginning of a project. Manages project documentation control and archiving.

**Minimum/General Experience:** Fifteen years experience in Civil Engineering or related field

**Education:** Bachelors Degree in Civil Engineering or in related Engineering discipline

## **Senior Project Manager Engineer II**

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**Functional Responsibility:** Provides high level strategic project direction, scoping, QA/QC, and technical engineering insight for tasks. Oversees, manages and is responsible for the entire project process within this discipline and, if applicable to the project, manages and coordinates with a supporting discipline(s) internal or external to BL which may provide supporting instruments of service toward the project. Internal and external supporting discipline may include architecture services, MEP services, structural services, geotechnical consultants, surveying services, civil engineering services, environmental services, transportation services, landscape architecture services, lighting services, etc. Supporting instruments of services are defined as services that comprise 25% or less of the total design service fee for design services under BL's control. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for basic to intermediate level primarily single discipline projects, with 75% or more of the design fee within this discipline. Obtains signed contracts from clients. Assists in project scope and obtains change orders for additional services when appropriate. Manages client relationship and weekly project costs. Reviews pre-bills and manages holds and write offs. Assists in collection of payment as required. Manages project and assigns staff to projects tasks. Manages workflow to meet project deadlines. Develops and manages creation of project conceptual design by integrating client project location, regulatory, and budgetary constraints and establishes level of project development and detail based on available fee while maintaining quality and adhering to industry standards. Develops, manages, and presents testimony at permitting and hearing presentations. Develops and manages relationships with regulatory agencies. Initializes projects assigning phases and tasks. Prepares project management worksheets assigning fees and hours to project tasks. Coordinates with other project managers and principals to manage project overall office workflow and budgets and meet project deadlines. Work to maintain positive work environment, production efficiency, and company profitability.

**Minimum/General Experience:** Ten years experience in Civil Engineering or related field

**Education:** Bachelors Degree in Civil Engineering or in related Engineering discipline

## **Senior Project Manager Engineer I**

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**Functional Responsibility:** Provides high level strategic project direction, scoping, QA/QC, and technical architectural insight for tasks. Oversees, manages and is responsible for the entire project process within this discipline and, if applicable to the project, manages and coordinates with a supporting discipline(s) internal or external to BL which may provide supporting instruments of service toward the project. Internal and external supporting discipline may include architecture services, MEP services, structural services, geotechnical consultants, surveying services, civil engineering services, environmental services, transportation services, landscape architecture services, lighting services, etc. Supporting instruments of services are defined as services that comprise 25% or less of the total design service fee for design services under BL's control. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for basic to intermediate level primarily single discipline projects, with 75% or more of the design fee within this discipline. Initializes projects assigning phases and tasks. Coordinates with other project managers and principals to manage project overall office workflow and budgets and meet project deadlines. Work to maintain positive work environment, production efficiency, and company profitability.

**Minimum/General Experience:** Eight years experience in Civil Engineering or related field

**Education:** Bachelors Degree in Civil Engineering or in related Engineering discipline

## **Project Manager Engineer**

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**Functional Responsibility:** Oversees, manages and is responsible for the entire project process within this discipline and, if applicable to the project, manages and coordinates with a supporting discipline(s) internal or external to BL which may provide supporting instruments of service toward the project. Internal and external supporting discipline may include architecture services, MEP services, structural services, geotechnical consultants, surveying services, civil engineering services, environmental services, transportation services, landscape architecture services, lighting services, etc. Supporting instruments of services are defined as services that comprise 25% or less of the total design service fee for design services under BL's control. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for basic to intermediate level primarily single discipline projects, with 75% or more of the design fee within this discipline. Instruct or oversees, CAD Operators, CAD Designers, Staff and/or Project Engineers, Senior Engineers and coordinates with other disciplines on production of Project Elements. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Maintain confidentiality when required by company policy or client request.

**Minimum/General Experience:** Five or more years experience in Civil Engineering or related field.

**Education:** Bachelors Degree in Civil Engineering or in related Engineering discipline

## Senior Engineer

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Functional Responsibility: Prepares or oversees and manages production of basic to intermediate levels of design and prepares production of basic to intermediate to complex levels of design for site plans, grading plans, details, erosion controls, road plans and profiles and cross-sections, utility and storm drainage plans and profiles, retaining walls, general notes and plan notations. Directs and trains CADD Operators, CADD Designers, Staff and/or Project Engineers and coordinates with other disciplines on production of project elements. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws.

Minimum/General Experience: Three or more years experience in Civil Engineering, Construction, Geotechnical or related field. Engineer in Training Certificate minimum or equivalent experience.

Education: Bachelors Degree in Civil Engineering

## Project Engineer

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Functional Responsibility: Designs and prepares drawings utilizing electronic drafting software for civil engineering projects including basic to intermediate levels of design for site plans, grading plans, utility plans, details, erosion controls, road plans and profiles and cross-sections, utility and storm drainage plans and profiles, retaining walls, general notes and plan notations. Performs drainage and earthwork calculations. Knowledge of project scope, knowledge and full understanding of zoning or wetland regulations, client requirements and acceptable engineering standards and practices. Instructs CADD Operators, CADD Designers and Staff Engineers on production of some project elements. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws.

Minimum/General Experience: Two years experience in Civil Engineering, Construction, Geotechnical or related field. Must have Engineer in Training Certificate.

Education: Bachelors in Civil Engineering

## Traffic Engineer

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Functional Responsibility: Provides technical engineering insight for tasks. Assists in developing plans utilizing electronic drafting software for surface transportation projects according to established engineering standards and state or federal construction policy by performing the following duties. Prepares traffic impact studies for land development projects. Knowledge of project scope, client requirements, and acceptable engineering standards and practices.

Minimum/General Experience: 1 Year experience with AutoCAD and/or Intergraph.

Education: Bachelor's degree from four-year college or university in engineering or transportation planning field.

## **Engineering Technician**

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Functional Responsibility: Prepares drawings utilizing electronic drafting software for civil engineering projects including basic to intermediate levels of design for site plans, grading plans, utility plans, details, erosion controls, road plans and profiles, cross-sections, utility and storm drainage plans and profiles, retaining walls, with appropriate notations etc. Performs drainage and earthwork calculations. Knowledge of project scope, progressive knowledge of zoning or wetland regulations and general client requirements.

Minimum/General Experience: One Year experience in civil engineering, construction, land surveying or geotechnical-related field.

Education: Associates Degree in Civil Engineering or related category.

## **Senior CADD/GIS Designer I**

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Functional Responsibility: Performs concept plan preparation, preliminary site plan preparation, rough grading studies, sketch plans and general details in general conformity to zoning or wetland regulations as well as having skills and experience to perform the essential duties and responsibilities of CADD Operator & CADD Designer - Civil Classification. Prepares earthwork estimates, report figures, diagrams, quantity estimates and area estimates. Prepares drawings from initiation or merging with other drawings or by scanning or digitizing. Responsible for utilizing company file management techniques and following company drawing standards and company detail library. Utilizes rough sketches, drawings, drawings by outside agencies, surveys and other sources of materials provided by Staff Engineer, Project Engineer or Project Manager or self generated drawings, performs the preparation of concept plans for sites, roads and grading utilizing knowledge of zoning and wetland regulations for bulk zoning requirements, parking and landscaping.

Minimum/General Experience: Three years minimum related experience as Civil CADD Designer

Education: High school diploma.

## **CADD Operator**

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Functional Responsibility: Performs drawing preparation utilizing electronic drafting software for civil engineering projects such as site plans, grading plans, utility plans, detail sheets, erosion control plans, road plans and profiles, utility and storm drainage plans and profiles with appropriate notations etc., by performing the following duties.

Minimum/General Experience: One Year Experience Architecture or related field

Education: One-year certificate from a technical school or college

## **Principal Architect II**

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**Functional Responsibility:** Regarded as an expert in the field; provides high level strategic project direction, scoping, QA/QC, and technical architectural insight for tasks. Oversees, manages and is responsible for the entire project process within this discipline and, if applicable to the project, manages and coordinates with a supporting discipline(s) internal or external to BL which may provide supporting instruments of service toward the project. Internal and external supporting discipline can include architecture services, MEP services, structural services, geotechnical consultants, surveying services, civil engineering services, environmental services, transportation services, landscape architecture services, lighting services, etc. Supporting instruments of services are defined as services that comprise 25% or less of the total design service fee for design services under BL's control. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for small primarily single discipline projects, with 75% or more of the design fee within this discipline. Develops and manages creation of project conceptual design by integrating client project location, regulatory, and budgetary constraints and establishes level of project development and detail based on available fee while maintaining quality and adhering to industry standards. Initializes projects assigning phases and tasks. Prepares project management worksheets assigning fees and hours to project tasks. Coordinates with other project managers and principals to manage project overall office workflow and budgets and to meet project deadlines.

**Minimum/General Experience:** Fifteen Years experience Architecture or related field

**Education:** Bachelors Degree in Architecture

## **Principal Architect I**

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**Functional Responsibility:** Regarded as an expert in the field; provides high level strategic project direction, scoping, QA/QC, and technical architectural insight for tasks. Oversees, manages and is responsible for the entire project process within this discipline and, if applicable to the project, manages and coordinates with a supporting discipline(s) internal or external to BL which may provide supporting instruments of service toward the project. Internal and external supporting discipline can include architecture services, MEP services, structural services, geotechnical consultants, surveying services, civil engineering services, environmental services, transportation services, landscape architecture services, lighting services, etc. Supporting instruments of services are defined as services that comprise 25% or less of the total design service fee for design services under BL's control. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for small primarily single discipline projects, with 75% or more of the design fee within this discipline. Prepares designs and instruments of service or portions of designs are instruments of service within this discipline, and manages production of design development and construction documents and instruments of service. Provides quality control review of production documents, and instruments of service.

**Minimum/General Experience:** Twelve Years experience Architecture or related field

**Education:** Bachelors Degree in Architecture

## **Senior Project Manager Architect**

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Functional Responsibility: Provides high level strategic project direction, scoping, QA/QC, and technical architectural insight for tasks. Oversees, manages and is responsible for the entire project process within this discipline or for multidiscipline projects. Oversees, manages and coordinates with other discipline(s) internal or external to BL which may provide other instruments of service toward the project. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for intermediate to complex Multi-disciplinary projects. Senior Project Managers serve as project manager, as program managers and as primary contacts with our clients, and are responsible for oversight and executive management for all disciplines provided to the client by BL or by BL's subconsultants from concept through construction documentation and contract administration. Senior Project Manager duties include participation in interviews, managing and tracking of schedules and budgets, facilitation of the design process, ensuring the review of applicable codes, project team leadership, client relations, coordination of project quality control, an understanding of contract and fee negotiations and an oversight of contract administration. Senior project managers shall have the ability to manage a variety of assignments with varying scale and multiple deadlines. Excellent verbal and written communication skills are required. Excellent organizational skills are required.

Minimum/General Experience: Eight or more years experience in Architecture or related field.

Education: Bachelors Degree in Architecture.

## **Senior Project Architect**

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Functional Responsibility: Oversees, manages and is responsible for the entire project process within this discipline or for multidiscipline projects. Oversees, manages and coordinates with other discipline(s) internal or external to BL which may provide other instruments of service toward the project. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for intermediate to complex Multi-disciplinary projects. Duties include participation in interviews, managing and tracking of schedules and budgets, facilitation of the design process, ensuring the review of applicable codes, project team leadership, client relations, coordination of project quality control, an understanding of contract and fee negotiations and an oversight of contract administration.

Minimum/General Experience: Five or more years experience in Architecture or related field.

Education: Bachelors Degree in Architecture.

## **Project Architect II**

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Functional Responsibility: Assists Project Manager in developing project fees, schedules, and scope. Responsible for the daily running of assigned projects. Assists Project Manager in developing overriding project concepts and constraints. Designs and manages projects using assigned staff. Attends or runs client meetings as directed by Project Manager. Develops clients conceptual ideas and programmatic information into schematic designs under the direction of the Project Manager. Manages and prepares pre-design research for project, including determination of regulatory requirements, site constraints, environmental factors, and architectural context. Assists Project Manager in developing project schedule based on client and regulatory agency schedules and internal workload. Reports to Project Manager on a regular basis regarding hourly production targets. Develops approach to, presentation for, and attends agency hearings under the direction of the Project Manager. Assists with the selection of and coordination with, all sub consultants. Manages the flow of detailed information for the project between client, engineering disciplines, consultants, regulatory agencies, and the architectural design team. Prepares and manages production of design development and construction documents using assigned staff. Utilizes electronic drafting software to layout drawing files and designs and resolves complex detail and design issues. Oversees and manages the production of project specifications.

Minimum/ General Experience: Seven years experience in Architecture or related field.

Education: Bachelor of Architecture 5 year degree from an accredited College or University.

## **Project Architect I**

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Functional Responsibility: Assists Project Manager in developing project fees, schedules, and scope. Responsible for the daily running of assigned projects. Assists Project Manager in developing overriding project concepts and constraints. Designs and manages projects using assigned staff. Manages the flow of detailed information for the project between client, engineering disciplines, consultants, regulatory agencies, and the architectural design team. Prepares and manages production of design development and construction documents using assigned staff. Utilizes electronic drafting software to layout drawing files and designs and resolves complex detail and design issues. Oversees and manages the production of project specifications.

Minimum/General Experience: Five years experience in Architecture or related field.

Education: Bachelor of Architecture 5 year degree from an accredited College or University.

## **Staff Architect II**

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Functional Responsibility: Provides high level strategic project direction, scoping, QA/QC, and technical architectural insight for tasks. Assists in determining applicable codes and regulations based on project location. Provides written code analysis based on project type and size for small to mid sized projects. Assists in code research for large complex projects. Independently develops and uses rough sketches provided by supervisory staff to produce detailed construction documents. Supervises building site visits to document existing conditions. Oversees transfer of field notes into viable building plans and elevations. Assists in the evaluation of existing building components to identify current and potential building problems. Writes, compiles and organizes project specifications according to CSI format and office standards.

Minimum/General Experience: Four years relevant working experience.

Education: Bachelor of Architecture 5 yr. degree from an accredited College or University.

## **Staff Architect I**

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Functional Responsibility: Provides high level strategic project direction, scoping, QA/QC, and technical architectural insight for tasks. Participates in all internal phases of project development and production from initial project concept through project closeout. Primarily manages production of and directly develops project construction documents. Coordinates with regulatory agencies and attends client and construction job meetings under the direction of Project Manager or Project Architect.

Minimum/General Experience: Two years relevant working experience.

Education: Bachelor of Architecture 5 yr. degree from an accredited College or University.

## **Project Manager Landscape Architect**

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Functional Responsibility: Provides project direction, scoping, QA/QC, and technical landscape architecture insight for tasks. Oversees, manages and is responsible for the entire project process within this discipline and, if applicable to the project, manages and coordinates with a supporting discipline(s) internal or external to BL which may provide supporting instruments of service toward the project. Internal and external supporting discipline can include architecture services, MEP services, structural services, geotechnical consultants, surveying services, civil engineering services, environmental services, transportation services, lighting services, etc. Supporting instruments of services are defined as services that comprise 25% or less of the total design service fee for design services under BL's control. The entire project process includes determining project feasibility, preparing proposal and contract documents with the assistance of and review by the Department Manager, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for small primarily single discipline projects, with 75% or more of the design fee within this discipline.

Minimum/General Experience: Five or more years experience in Landscape Architecture or related field.

Education: Bachelors Degree in Landscape Architecture.

## **Landscape Architect**

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Functional Responsibility: Provides technical landscape architecture insight for tasks. Designs and prepares drawings utilizing hand drawing techniques and electronic drafting software for site plans, grading plans, planting plans, detail design plans, details, erosion controls, road plans and profiles and cross-sections. Prepares graphic illustrations, color renderings, earthwork quantities and opinions of cost. Knowledge and understanding of project scope, zoning and wetland regulations, client requirements and goals as well as landscape architectural standards and practices. Actively supports the supervising project manager by thinking ahead, asking questions and working independently to develop professionally. May work with client to establish and/or maintain good client relations.

Minimum/General Experience: Three years or more experience in landscape architecture.

Education: Accredited or recognized degree in landscape architecture

## **Principal Land Surveyor**

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Functional Responsibility: Provides project oversight, scoping, QA/QC, and final boundary determinations. Plans, organizes, and directs work of one or more survey parties engaged in surveying earth's surface to determine precise location and measurements of points, elevations, lines, areas, and contours for construction, mapmaking, land division, titles, or other purposes by performing the following duties.

Minimum/General Experience: Ten years surveying experience.

Education: High school diploma and Professional Survey License Required.

## **Project Surveyor**

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Functional Responsibility: Performs survey calculations, easements and boundary determinations. Prepares maps, plans and legal descriptions. Oversees, manages and is responsible for the entire project process within this discipline and, if applicable to the project, manages and coordinates with a supporting discipline(s) internal or external to BL which may provide supporting instruments of service toward the project. Internal and external supporting discipline can include architecture services, MEP services, structural services, geotechnical consultants, surveying services, civil engineering services, environmental services, transportation services, landscape architecture services, lighting services, etc. Supporting instruments of services are defined as services that comprise 25% or less of the total design service fee for design services under BL's control. The entire project process includes determining project feasibility, developing and managing client relationships, determining and guiding overall project direction, managing productivity, determining, enforcing and meeting budgets and deadlines, and maintaining project quality and design standards for small primarily single discipline projects, with 75% or more of the design fee within this discipline.

Minimum/General Experience: Five or more years experience in Surveying or related field. Professional Surveying License required

Education: Bachelors Degree.

## **Survey Crew Chief**

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Functional Responsibility: Leads survey crew in fieldwork. Performs GPS boundary, topographic, and hydrographic surveys. Utilizes CADD and other survey software to process data. Engages in surveying earth's surface to determine precise location and measurements of points, elevations, lines, areas, and contours for construction, mapmaking, land division, titles, or other purposes by performing the following duties.

Minimum/General Experience: Three years surveying experience.

Education: High School Diploma.

## **Survey Instrument Operator**

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Functional Responsibility: Assists in field survey operations and data processing. Engages in surveying earth's surface to determine precise location and measurements of points, elevations, lines, areas, and contours for construction, mapmaking, land division, titles, or other purposes by performing the following duties.

Minimum/ General Experience: One Year Experience.

Education: High School Diploma or GED.

*BL Companies, Inc.'s Authorized GSA Pricelist*

<b>SIN</b>	<b>Labor Category</b>	<b>GSA Price</b>
899-1, 899-5, 899-7, 899-8	Principal Environmental Scientist	\$187.61
899-1, 899-5, 899-7, 899-8	Senior Project Manager Scientist III	\$177.73
899-1, 899-5, 899-7, 899-8	Senior Project Manager Scientist II	\$149.87
899-1, 899-5, 899-7, 899-8	Senior Project Manager Scientist I	\$157.98
899-1, 899-5, 899-7, 899-8	Project Manager Scientist III	\$138.24
899-1, 899-5, 899-7, 899-8	Project Manager Scientist II	\$123.43
899-1, 899-5, 899-7, 899-8	Project Manger Scientist I	\$103.68
899-1, 899-5, 899-8	Senior Scientist I	\$93.80
899-1, 899-5, 899-8	Senior Project Scientist	\$83.93
899-1, 899-5, 899-7, 899-8	Project Scientist II	\$72.80
899-1, 899-5, 899-7, 899-8	Project Scientist I	\$69.12
899-1, 899-5, 899-7, 899-8	Environmental Technician*	\$64.23
899-1, 899-5, 899-7, 899-8	Field Technician	\$50.98
899-1, 899-5, 899-7, 899-8	Senior CADD GIS II*	\$88.87
899-1, 899-5, 899-7, 899-8	Administrative Assistant II*	\$51.39
899-1, 899-5, 899-7, 899-8	Administrative Assistant I*	\$46.35
899-1, 899-5, 899-7, 899-8	Principal Engineer	\$185.39
899-1, 899-5, 899-7, 899-8	Senior Project Manager Engineer II	\$148.11
899-1, 899-5, 899-7, 899-8	Senior Project Manager Engineer I	\$138.24
899-1, 899-5, 899-7, 899-8	Project Manager Engineer	\$123.43
899-1, 899-5, 899-7, 899-8	Senior Engineer	\$108.61
899-1, 899-5, 899-7, 899-8	Project Engineer	\$93.80
899-1, 899-5, 899-7, 899-8	Traffic Engineer	\$148.11
899-1, 899-5, 899-7, 899-8	Engineering Technician*	\$74.06
899-1, 899-5, 899-7, 899-8	Senior CADD/GIS Designer I*	\$74.06
899-1, 899-5, 899-7, 899-8	CADD Operator*	\$64.18
899-1, 899-5, 899-7, 899-8	Principal Architect II	\$161.21
899-1, 899-5, 899-7, 899-8	Principal Architect I	\$157.98
899-1, 899-5, 899-7, 899-8	Senior Project Manager Architect	\$138.24
899-1, 899-5, 899-7, 899-8	Senior Project Architect	\$118.49
899-1, 899-5, 899-7, 899-8	Project Architect II	\$113.55
899-1, 899-5, 899-7, 899-8	Project Architect I	\$103.68
899-1, 899-5, 899-7, 899-8	Staff Architect II	\$88.87
899-1, 899-5, 899-7, 899-8	Staff Architect I	\$74.06
899-1, 899-5, 899-7, 899-8	Project Manager Landscape Architect	\$108.61
899-1, 899-5, 899-7, 899-8	Landscape Architect	\$103.68
899-1, 899-5, 899-7, 899-8	Principal Land Surveyor	\$148.11
899-1, 899-5, 899-7, 899-8	Project Surveyor	\$88.87
899-1, 899-5, 899-7, 899-8	Survey Crew Chief*	\$83.93
899-1, 899-5, 899-7, 899-8	Survey Instrument Operator*	\$64.18

“The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories (\*). The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.”

**SCA Matrix**

<b>SCA Eligible Category</b>	<b>SCA Equivalent Code – Title</b>	<b>SCA Wage Determination Number</b>
Environmental Technician	30090-Environmental Technician	05-3027
Senior CADD GIS II	30064-Drafter/CAD Operator IV	05-3027
Administrative Assistant II	01112-General Clerk II	05-3027
Administrative Assistant I	01111-General Clerk I	05-3027
Engineering Technician	30083-Engineering Technician III	05-3027
Senior CADD/GIS Designer I	30063-Drafter/CAD Operator III	05-3027
CADD Operator	30062-Drafter/CAD Operator II	05-3027
Survey Crew Chief	99830-Survey Party Chief	05-3027
Survey Instrument Operator	99831-Surveying Aide	05-3027